

## Appendix B

### Central Bedfordshire Council Forward Plan of Key Decisions 1 September 2011 to 31 August 2012

- 1) During the period from **1 September 2011 to 31 August 2012**, Central Bedfordshire Council plans to make key decisions on the issues set out below. “Key decisions” relate to those decisions of the Executive which are likely:
  - to result in the incurring of expenditure which is, or the making of savings which are, significant (namely £200,000 or above per annum) having regard to the budget for the service or function to which the decision relates; or
  - to be significant in terms of their effects on communities living or working in an area comprising one or more wards in the area of Central Bedfordshire.
- 2) The Forward Plan is a general guide to the key decisions to be determined by the Executive and will be updated on a monthly basis. Key decisions will be taken by the Executive as a whole. The Members of the Executive are:

Cllr James Jamieson	Leader of the Council and Chairman of the Executive
Cllr Maurice Jones	Deputy Leader and Executive Member for Corporate Resources
Cllr Mark Versallion	Executive Member for Children’s Services
Cllr Mrs Carole Hegley	Executive Member for Social Care, Health and Housing
Cllr Ken Matthews	Executive Member for Sustainable Communities – Strategic Planning and Economic Development
Cllr Brian Spurr	Executive Member for Sustainable Communities - Services
Cllr Mrs Tricia Turner MBE	Executive Member for Economic Partnerships
Cllr Richard Stay	Executive Member for External Affairs

- 3) Those items identified for decision more than one month in advance may change in forthcoming Plans. Each new Plan supersedes the previous Plan. Any person who wishes to make representations to the Executive about the matter in respect of which the decision is to be made should do so to the officer whose telephone number and e-mail address are shown in the Forward Plan. Any correspondence should be sent to the contact officer at the relevant address as shown below. General questions about the Plan such as specific dates, should be addressed to the Committee Services Manager, Priory House, Monks Walk, Chicksands, Shefford SG17 5TQ.
- 4) The agendas for meetings of the Executive will be published as follows:

Meeting Date	Publication of Agenda
15 March 2011	03 March 2011
05 April 2011	24 March 2011
31 May 2011	19 May 2011
12 July 2011	30 June 2011
23 August 2011	11 August 2011
4 October 2011	22 September 2011
15 November 2011	3 November 2011
6 December 2011	24 November 2011
10 January 2012	22 December 2011
14 February 2012	2 February 2012
27 March 2012	15 March 2012
15 May 2012	3 May 2012

## Central Bedfordshire Council

### Forward Plan of Key Decisions for the period 1 September 2011 to 31 August 2012

#### Key Decisions

Date of Publication: 15.08.11

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
1.	Central Bedfordshire Shadow Health and Wellbeing Board -	To establish a Central Bedfordshire Shadow Health and Wellbeing Board.	4 October 2011	Design and implementation plans for the Shadow Board have been through engagement and information sharing with statutory partners. A wider stakeholder engagement event to include other partners is planned for Autumn 2011.	Report  Terms of Reference	Cllr James G Jamieson Comments by 03/09/11 to Contact Officer: Patricia Coker, Head of Service, Partnerships - Social Care, Health & Housing Email: <a href="mailto:patricia.coker@centralbedfordshire.gov.uk">patricia.coker@centralbedfordshire.gov.uk</a> Tel: 0300 300 5521
2.	Options for determining Fostering Allowances -	To consider the options for determining Fostering Allowances.	4 October 2011	Consultation will take place with existing Foster Carers. Being a web-based consultation it will also be open to the public and prospective fosters. The Consultation will run throughout July.	Report	Cllr Mark A G Versallion Comments by 03/09/11 to Contact Officer: Catherine Parry, Assistant Director, Children's Services Operations Email: <a href="mailto:catherine.parry@centralbedfordshire.gov.uk">catherine.parry@centralbedfordshire.gov.uk</a> Tel: 0300 300 6441

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3.	Leaving Care Allowance Option Paper -	To consider the Leaving Care Allowance Option Paper.	4 October 2011	Consultation in July and August 2011 with Children in Care Council and with Looked After Children pending parental permission issues being resolved.	Report	Cllr Mark A G Versallion Comments by 03/09/11 to Contact Officer: Catherine Parry, Assistant Director, Children's Services Operations Email: <a href="mailto:catherine.parry@centralbedfordshire.gov.uk">catherine.parry@centralbedfordshire.gov.uk</a> Tel: 0300 300 6441
4.	Sub-Regional Allocations Policy -	To formally adopt the Sub-Regional Allocations Policy as Central Bedfordshire's Allocation Policy and to adopt the changes made to the Sub-Regional Allocations Policy.	4 October 2011		Report	Cllr Mrs Carole Hegley Comments by 03/09/11 to Contact Officer: Hamid Khan, Head of Housing Needs Email: <a href="mailto:hamid.khan@centralbedfordshire.gov.uk">hamid.khan@centralbedfordshire.gov.uk</a> Tel: 0300 300 5369
5.	Minerals and Waste Core Strategy: Pre-Submission Consultation -	To consider the Minerals and Waste Core Strategy.	4 October 2011		Report	Cllr Brian J Spurr Comments by 03/09/11 to Contact Officer: Roy Romans, Minerals and Waste Team Leader Email: <a href="mailto:roy.romans@centralbedfordshire.gov.uk">roy.romans@centralbedfordshire.gov.uk</a> Tel: 0300 300 8307

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
6.	Central Bedfordshire Local Development Scheme -	To agree the broad scope of new planning policy documents for Central Bedfordshire and the timetable for their production.	4 October 2011	Documents referred to in the Local Development Scheme will be subject to separate consultation in line with statutory requirements.	Central Bedfordshire Local Development Scheme	Cllr Ken C Matthews Comments by 03/09/11 to Contact Officer: Richard Fox, Head of Development Plan Email: <a href="mailto:richard.fox@centralbedfordshire.gov.uk">richard.fox@centralbedfordshire.gov.uk</a> Tel: 0300 300 4105
7.	Proposal to establish a shared legal service for Bedfordshire and Milton Keynes Councils -	To consider the proposal to establish a shared legal services for Bedfordshire and Milton Keynes Councils.	15 November 2011		Report	Cllr Maurice R Jones Comments by 14/10/11 to Contact Officer: John Atkinson, Head of Legal and Democratic Services Email: <a href="mailto:john.atkinson@centralbedfordshire.gov.uk">john.atkinson@centralbedfordshire.gov.uk</a> Tel: 0300 300 6255
8.	Economic Development Plan including the Approach to All Age Skills -	To recommend to full Council to approve the Central Bedfordshire Economic Development Plan.	15 November 2011	13 week consultation from 8 June 2011, to include focus groups, workshops, key stakeholder meetings and web based consultation.	Draft final Economic Development Plan	Cllr Ken C Matthews Comments by 14/10/11 to Contact Officer: James Cushing, Head of Economic Policy Email <a href="mailto:james.cushing@centralbedfordshire.gov.uk">james.cushing@centralbedfordshire.gov.uk</a> Tel: 0300 300 4984

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9.	Review of Capital Programme -	To consider the review of the Capital Programme.	15 November 2011		Report	Cllr Maurice R Jones Comments by 14/10/11 to Contact Officer: Interim Assistant Chief Executive - Resources Email: <a href="mailto:john.unsworth@centralbedfordshire.gov.uk">john.unsworth@centralbedfordshire.gov.uk</a> Tel: 0300 300 5875
10.	Fairer Charging - Phase 2 -	To receive an update on phase 2 fairer charging and to make a decision on the introduction of weekly charge for Telecare Services.	15 November 2011	Current Telecare users (individual letter and survey); Stakeholder Groups and Public (email and web-based survey) 15 August 2011 – 4 November 2011.	Report  Consultation document containing proposals  Analysis of consultation responses	Cllr Mrs Carole Hegley Comments by 14/10/11 to Contact Officer: Tim Hoyle, Head of Business Systems Email: <a href="mailto:tim.hoyle@centralbedfordshire.gov.uk">tim.hoyle@centralbedfordshire.gov.uk</a> Tel: 0300 300 6065
11.	Review of Central Bedfordshire Council Library Service -	Approval is sought to:  A: agree the Central Bedfordshire vision for the Libraries Service; and B: agree a sustainable model of future Library Service provision.	6 December 2011	Throughout May/June a series of focus groups and workshops with service users and partners and stakeholders. From July – September/October a formal consultation for a minimum of 13 weeks on the vision and potential service delivery models.	Emerging vision, core service offer and aspiration  Libraries Service Review Report  Outcomes from consultation process  Equality Impact Assessment	Cllr Brian J Spurr Comments by 05/11/11 to Contact Officer: Kate McFarlane, Head of Community Regeneration & Adult Skills Email: <a href="mailto:kate.mcfarlane@centralbedfordshire.gov.uk">kate.mcfarlane@centralbedfordshire.gov.uk</a> Tel: 0300 300 5858

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12.	Quarter 2 Budget Monitoring -	To consider the quarter 2 budget monitoring report.	6 December 2011		Report	Cllr Maurice R Jones Comments by 05/11/11 to Contact Officer: Charles Warboys, Assistant Director Finance Email: <a href="mailto:charles.warboys@centralbedfordshire.gov.uk">charles.warboys@centralbedfordshire.gov.uk</a> Tel: 0300 300 6147
13.	Draft Budget 2012/13 -	To consider the draft budget for 2012/13.	6 December 2011		Report	Cllr Maurice R Jones Comments by 05/11/2011 to Contact Officer: Charles Warboys, Assistant Director Finance Email: <a href="mailto:charles.warboys@centralbedfordshire.gov.uk">charles.warboys@centralbedfordshire.gov.uk</a> Tel: 0300 300 6147
14.	Gypsy & Traveller Development Plan Document -	To recommend to Council the adoption of the Gypsy & Traveller Development Plan Document.	10 January 2012	Statutory Local Development Framework consultation process and Examination by Planning Inspector.	Gypsy & Traveller Development Plan Document (Local Development Framework North)	Cllr Ken C Matthews Comments by 09/12/11 to Contact Officer: Richard Fox, Head of Development Plan Email: <a href="mailto:richard.fox@centralbedfordshire.gov.uk">richard.fox@centralbedfordshire.gov.uk</a> Tel: 0300 300 4105

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15.	Award of the Housing Responsive Maintenance and Void Repairs Contract -	To award the housing responsive maintenance and void repairs contract.	10 January 2012		Report	Cllr Mrs Carole Hegley Comments by 09/12/11 to Contact Officer: Basil Quinn, Housing Asset Manager Performance Email: <a href="mailto:basil.quinn@centralbedfordshire.gov.uk">basil.quinn@centralbedfordshire.gov.uk</a> Tel: 0300 300 5118
16.	Budget 2012/13 -	To recommend to Council the proposed budget for 2012/13.	14 February 2012		Report	Cllr Maurice R Jones Comments by 13/01/12 to Contact Officer: Charles Warboys, Assistant Director Finance Email: <a href="mailto:charles.warboys@centralbedfordshire.gov.uk">charles.warboys@centralbedfordshire.gov.uk</a> Tel: 0300 300 6147
17.	Localism Bill -	To consider the Localism Bill and the delivery through the Community Strategy.	14 February 2012		Report	Cllr Maurice R Jones Comments by 13/01/12 to Contact Officer: Peter Fraser, Head of Partnerships & Performance Email: <a href="mailto:peter.fraser@centralbedfordshire.gov.uk">peter.fraser@centralbedfordshire.gov.uk</a> Tel: 0300 300 6740



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18.	Community Safety Partnership Priorities and the Community Safety Partnership Plan for 2012-2013 -	To adopt the Community Safety Partnership Priorities and the Community Safety Partnership Plan for 2012-2013.	27 March 2012	Strategic Assessment & Partnership Plan will be considered at the Community Safety Partnership Executive meeting in November/December, Overview and Scrutiny Committee and the Local Strategic Partnership.	Strategic Assessment Priorities & Community Safety Partnership Plan 2012-2013	Cllr Brian J Spurr Comments by 26/02/12 to Contact Officer: Jeanette Keyte, Community Safety Manager Email: <a href="mailto:jeanette.keyte@centralbedfordshire.gov.uk">jeanette.keyte@centralbedfordshire.gov.uk</a> Tel: 0300 300 5232
19.	Food Law Enforcement Service Plan 2012-2013, Age Restricted Sales Plan 2012-2013 and the Health and Safety (as a Regulator) Service Plan 2012-2013 -	To approve the Food Law Enforcement Service Plan 2012-2013, Age Restricted Sales Plan 2012-2013 and the Health and Safety (as a Regulator) Service Plan 2012-2013.	27 March 2012		Central Bedfordshire Enforcement Policy; FSA Framework Agreement on Local Authority Food Law Enforcement; Food Law Code of Practice (England); HSE Section 18 Standard on Enforcement	Cllr Brian J Spurr Comments by 26/02/12 to Contact Officer: Susan Childerhouse, Head of Public Protection (North) Email: <a href="mailto:susan.childerhouse@centralbedfordshire.gov.uk">susan.childerhouse@centralbedfordshire.gov.uk</a> Tel: 0300 300 4394
20.	Leighton Buzzard Town Centre Planning and Development Briefs -	To endorse the planning document for two sites as Interim Technical Guidance for Development Management Purposes.	27 March 2012	Statutory consultation procedure to be carried out in Autumn 2011.	Leighton Buzzard Town Centre sites Planning and Development Briefs	Cllr Ken Matthews Comments by 26/02/12 to Contact Officer: Liz Wade, Assistant Director Economic Growth and Regeneration Email: <a href="mailto:liz.wade@centralbedfordshire.gov.uk">liz.wade@centralbedfordshire.gov.uk</a> Tel: 0300 300 6288

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21.	Brewers Hill Road Sites, Dunstable Regeneration -	To adopt the plans for the Brewers Hill Road sites as a Supplementary Planning Document or endorsement as Interim technical guidance for Development Management Purposes.	27 March 2012	Statutory consultation procedure to be carried out in November/December 2011 via exhibitions, meetings and questionnaires.	Brewers Hill Road sites, Dunstable Development Brief	Cllr Ken C Matthews, Cllr Maurice R Jones Comments by 26/02/12 to Contact Officer: Peter Burt, MRICS, Head of Property Assets or Andy Lewis, Major Projects Officer Email: <a href="mailto:peter.burt@centralbedfordshire.gov.uk">peter.burt@centralbedfordshire.gov.uk</a> Tel: 0300 300 5281 or <a href="mailto:andy.lewis@centralbedfordshire.gov.uk">andy.lewis@centralbedfordshire.gov.uk</a> Tel: 0300 300 5526
22.	Quarter 3 Budget Monitoring -	To consider quarter 3 budget monitoring report.	27 March 2012		Report	Cllr Maurice R Jones Comments by 26/02/12 to Contact Officer: Charles Warboys, Assistant Director Finance Email: <a href="mailto:charles.warboys@centralbedfordshire.gov.uk">charles.warboys@centralbedfordshire.gov.uk</a> Tel: 0300 300 6147

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<b>NON KEY DECISIONS</b>						
23.	Quarter 1 Performance Report -	To receive quarter 1 performance report.	4 October 2011		Report	Cllr Maurice R Jones Comments by 03/09/11 to Contact Officer: Elaine Malarky, Head of Policy Email: <a href="mailto:elaine.malarky@centralbedfordshire.gov.uk">elaine.malarky@centralbedfordshire.gov.uk</a> Tel: 0300 300 5517
24.	Outcome of the Disability Review Children's Services -	A review of the non schools provision for disabled children is on going during September to December 2011. There may be need for structural changes which would form the content of an Executive report.	10 January 2012		Report	Cllr Mark A G Versallion Comments by 09/12/11 to Contact Officer: Catherine Parry, Interim Assistant Director, Children's Services Operations Email: <a href="mailto:catherine.parry@centralbedfordshire.gov.uk">catherine.parry@centralbedfordshire.gov.uk</a> Tel: 0300 300 6441
25.	Quarter 2 Performance Report -	To receive quarter 2 performance report.	10 January 2012		Report	Cllr Maurice R Jones Comments by 09/12/11 to Contact Officer: Elaine Malarky, Head of Policy Email: <a href="mailto:elaine.malarky@centralbedfordshire.gov.uk">elaine.malarky@centralbedfordshire.gov.uk</a> Tel: 0300 300 5517

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26.	Quarter 3 Performance Report -	To receive quarter 3 performance report.	27 March 2012		Report	<p>Cllr Maurice R Jones  Comments by 26/02/12 to Contact Officer:  Elaine Malarky, Head of Policy  Email:  <a href="mailto:elaine.malarky@centralbedfordshire.gov.uk">elaine.malarky@centralbedfordshire.gov.uk</a>  Tel: 0300 300 5517</p>

Postal address for Contact Officers: Central Bedfordshire Council, Priory House, Monks Walk, Chicksands, Shefford SG17 5TQ

## **Central Bedfordshire Council Forward Plan of Decisions on Key Issues**

For the Municipal Year 2011/12 the Forward Plan will be published on the fifteenth day of each month or, where the fifteenth day is not a working day, the working day immediately proceeding the fifteenth day, or in February 2012 when the plan will be published on the fourteenth day:

<b>Date of Publication</b>	<b>Period of Plan</b>
15.04.11	1 May 2011 – 30 April 2012
13.05.11	1 June 2011 – 31 May 2012
15.06.11	1 July 2011 – 30 June 2012
15.07.11	1 August 2011 – 31 July 2012
15.08.11	1 September 2011 – 31 August 2012
15.09.11	1 October 2011 – 30 September 2012
14.10.11	1 November 2011 – 31 October 2012
15.11.11	1 December 2011 – 30 November 2012
15.12.11	1 January 2012 – 31 December 2012
13.01.12	1 February 2012 – 31 January 2013
14.02.12	1 March 2012 – 28 February 2013
15.03.12	1 April 2012 – 31 March 2013